



## Excess Hours Agreement

I understand that as an employee wishing to work in excess of eight hours a day or forty-eight hours per week, I must provide my employer with written consent under the Employment Standards Act.

I \_\_\_\_\_ hereby agree that I wish to work more than:

- eight hours a day or their established regular workday – if it is longer than eight hours;
- 48 hours a week.

The maximum number of hours I wish to work in a given workweek is \_\_\_\_\_

Prior to signing this agreement, my employer provided me with the most recent information sheet for employees about hours of work and overtime pay prepared by the Director of Employment Standards which describes the hours of work and overtime pay rules in the ESA.

The URL for this info sheet is:

<https://files.ontario.ca/mltsd-june-2021/mltsd-work-and-overtime-pay-en-2021-06-07.pdf>

I hereby acknowledge receipt of the information sheet and agree to working excess hours as described above.

This agreement commences on \_\_\_\_\_

Signed by \_\_\_\_\_

Dated \_\_\_\_\_

Witness \_\_\_\_\_

Dated \_\_\_\_\_